Tri-County Literacy Volunteers

QUARTERLY HOUR REPORT

Reporting Period October 1 – December 31, 2007

			October			November			December			
Tutor Name	**Learner Name**	**Hours Type (ABE or ESOL)**	Prep Hours	Travel Hours	Direct Instruction Hours	Prep Hours	Travel Hours	Direct Instruction Hours	Prep Hours	Travel Hours	Direct Instruction Hours	**NOTES:** Should Program Coordinator contact tutor and/or learner? Why?